1.1 How to Use This Report

This report contains a lot of detail about this building. You can use this report in different ways depending on the level of detail you need. The first section, the executive summary, is a high-level overview of the building’s performance. It contains basic metrics by category. Read this section if you need a general understanding of the building’s performance or its relationship to other buildings. This section answers ‘how.’ How is the building performing from the occupants’ perspective.

Section two contains information at the question level. Here you can get specific information about the drivers behind the building’s score in a particular category. You can also find information about occupant responses to a particular question. This section answers ‘what.’ What is contributing to this level of perceived performance?

Section three contains information from and about the occupants. This is where you look for demographic information and information about how occupants use the building. You can also find comments from occupants in this section. This section answers ‘who.’ Who is using the building?

One of the most powerful uses of this report is diagnostic. The survey report gives you information about what’s going right (or not so right) in your building. With this information you can make informed decisions about how to improve your buildings performance.
1.2 Building Scorecard
Performance of Enermodal HQ in core survey categories

**Acoustic Quality**
- 70% Percentile
- 0.35 Mean Response
- 49% Satisfied

**Air Quality**
- 99% Percentile
- 2.44 Mean Response
- 95% Satisfied

**Cleanliness and Maintenance**
- 95% Percentile
- 2.29 Mean Response
- 95% Satisfied

**Lighting**
- 99% Percentile
- 2.41 Mean Response
- 96% Satisfied
Performance of Enermodal HQ in core survey categories

**Office Furnishings**

- 99% Percentile
- 2.31 Mean Response
- 95% Satisfied

**Office Layout**

- 96% Percentile
- 2.09 Mean Response
- 89% Satisfied

**Thermal Comfort**

- 97% Percentile
- 1.57 Mean Response
- 81% Satisfied
Performance of Enermodal HQ in additional survey categories

General Satisfaction - Building
100%  Percentile

Mean Response  100% Satisfied

General Satisfaction - Workspace
99%  Percentile

Mean Response  100% Satisfied

Operable Windows
99%  Percentile

Mean Response  90% Satisfied
2.1 **Acoustic Quality**

How satisfied are you with the noise level in your workspace?

How satisfied are you with the sound privacy in your workspace (ability to have conversations without your neighbors overhearing and vice versa)?

Overall, does the acoustic quality in your workspace enhance or interfere with your ability to get your job done?
You have said you are dissatisfied with the acoustics in your workspace. Which of the following contribute to this problem? (check all that apply)
2.2 **Air Quality**

How satisfied are you with the air quality in your workspace (i.e. stuffy/stale air, cleanliness, odors)?

Overall, does the air quality in your workspace enhance or interfere with your ability to get your job done?

**Air is stuffy/stale**

Due to the limited number of responses to this question, its chart is not displayed

**Air smells bad (odors)**

Due to the limited number of responses to this question, its chart is not displayed

**Air is not clean**

Due to the limited number of responses to this question, its chart is not displayed
2.3 **Cleanliness and Maintenance**

How satisfied are you with general cleanliness of the overall building?

How satisfied are you with general maintenance of the building?

Does the cleanliness and maintenance of this building enhance or interfere with your ability to get your job done?

N=63

N=63

N=63

N=62
2.4 Lighting

How satisfied are you with the amount of light in your workspace?

How satisfied are you with the visual comfort of the lighting (e.g., glare, reflections, contrast)?

Overall, does the lighting quality enhance or interfere with your ability to get your job done?
Which of the following controls do you have over the lighting in your workspace? (check all that apply)

- Light switch: 77%
- Light dimmer: 10%
- Window blinds or shades: 21%
- Desk task light: 10%
- None of the above: 18%
- Other: 2%

You have said that you are dissatisfied with the lighting in your workspace. Which of the following contribute to your dissatisfaction? (check all that apply)

- Due to the limited number of responses to this question, its chart is not displayed.
2.5 **Office Furnishings**

How satisfied are you with the comfort of your office furnishings (chair, desk, computer, equipment, etc.)?

How satisfied are you with the colors and textures of flooring, furniture and surface finishes?

How satisfied are you with your ability to adjust your furniture to meet your needs?

Do your office furnishings enhance or interfere with your ability to get your job done?

N=63

Mean 2.24

Mean 2.44

Mean 2.08

Very Dissatisfied Neutral Very Satisfied

Very Dissatisfied Neutral Very Satisfied

Interferes Neutral Enhances
### 2.6 Office Layout

How satisfied are you with the amount of space available for individual work and storage?

- Mean: 2.52

How satisfied are you with ease of interaction with co-workers?

- Mean: 2.48

How satisfied are you with the level of visual privacy?

- Mean: 1.27

Overall, does the office layout enhance or interfere with your ability to get your job done?

- Mean: 1.86
You have said that you are dissatisfied with the amount of space available for individual work and storage. Which of the following contribute to your dissatisfaction? (check all that apply)

Due to the limited number of responses to this question, its chart is not displayed.

You have said that you are dissatisfied with the ease of interaction with co-workers. Which of the following contribute to your dissatisfaction? (check all that apply)

Due to the limited number of responses to this question, its chart is not displayed.

You have said that you are dissatisfied with the level of visual privacy. Which of the following contribute to your dissatisfaction? (check all that apply)

- High density-too little space separating people: 14%
- Partitions or walls are too low or transparent: 57%
- People can easily see in through exterior windows: 0%
- Too many people walking in my work area: 57%
- Other: 14%

N=7
2.7 Thermal Comfort

How satisfied are you with the temperature in your workspace?

Overall, does your thermal comfort in your workspace enhance or interfere with your ability to get your job done?
Which of the following do you personally adjust or control in your workspace? (check all that apply)

- Window blinds or shades: 16%
- Operable window: 65%
- Thermostat: 40%
- Portable heater: 0%
- Permanent heater: 2%
- Room air conditioning unit: 0%
- Portable fan: 3%
- Ceiling fan: 0%
- Adjustable air vent in wall or ceiling: 11%
- Adjustable floor air vent (diffuser): 2%
- Door to interior space: 33%
- Door to exterior space: 5%
- None of the above: 21%
- Other: 0%

N=63

In warm/hot weather, the temperature in my workspace is: (check all that apply)

- Often too hot: 60%
- Often too cold: 40%

N=5

In cool/cold weather, the temperature in my workspace is: (check all that apply)

- Often too hot: 0%
- Often too cold: 60%

N=5

When is this most often a problem? (check all that apply)

- Morning (before 11am): 20%
- Midday (11am - 2pm): 40%
- Afternoon (2pm - 5pm): 40%
- Evening (after 5pm): 20%
- Weekend/ holiday days: 20%
- Monday mornings: 20%
- No particular time: 80%
- Other: 0%

N=5
How would you best describe the source of this discomfort? (check all that apply)

- Humidity too high (damp) - 20%
- Humidity too low (dry) - 0%
- Air movement too high - 0%
- Air movement too low - 0%
- Infiltration - 0%
- Hot/cool floor surfaces - 0%
- Hot/cool ceiling surfaces - 0%
- Hot/cool wall surfaces - 0%
- Hot/cool window surfaces - 0%
- Heat from office equipment - 0%
- Drafts from windows - 0%
- Drafts from vents - 0%
- Drafts coming from the ceiling - 0%
- My area is cooler than other areas - 40%
- My area is warmer than other areas - 60%
- Thermostat is impossible to use - 0%
- Thermostat is adjusted by other people - 0%
- Heating/cooling system does not respond quickly enough to the thermostat - 0%
- Clothing policy is not flexible - 0%
- Other: 20%

N=5
Overall, does the speech privacy in your workspace enhance or interfere with your ability to get your job done?

**Ability to hear others : Expectation**

N=63

**Ability to understand others : Expectation**

N=63
Ability to understand others: Actual

Level of distraction: Expectation

Level of distraction: Actual
2.10 Blinds and Shades

Of the reasons you checked above, which is the most common reason?

- To warm up: 3%
- To let in more light: 50%
- To have access to a view: 9%
- Other: 5%

N=64

You indicated that you have access to a window blind or shade. How often do you open and close your blind/shade?

- Daily (typically every day): 15%
- Weekly (1-5 times a week): 15%
- Monthly (1-3 times a month): 0%
- Less than once a month: 7%
- Never: 68%

N=55

Below are reasons why someone might open a blind or shade. Please check all the reasons why you open the blind(s). (check all that apply)

- To warm up: 3%
- To let in more light: 64%
- To have access to a view: 34%
- Other: 11%

N=64

Of the reasons you checked above, which is the most common reason?

- To block hot sunlight: 42%
- To dare in the room: 15%
- To create privacy: 0%
- For security reasons: 0%
- Other: 5%

N=64

Who has access to open and close your blind/shade?

- I am the only person who has access: 14%
- A group of people, including me, has access: 55%
- I am the only person, but I have guidance from management about when to open and close the blind/shade: 4%
- A group of people, including me, with guidance from management: 21%

N=49

Below are reasons why someone might close a blind or shade. Please check all the reasons why you close the blind(s). (check all that apply)

- To block hot sunlight: 58%
- To dare in the room: 38%
- To create privacy: 5%
- For security reasons: 2%
- Other: 12%

N=64
2.11 Building Features

Considering energy use, how efficiently is this building performing in your opinion?

Automatic daylight controls

Low-flow toilets

Recycling systems

N=61

N=58

N=60
How well informed do you feel about using the above mentioned features in this building?

N=61
2.12 Building Grounds and Lobby

How satisfied are you with the design of the buildings exterior grounds, including its plazas, landscaping, and outside seating areas?

How satisfied are you with the functionality of the main entry lobby of the building?

How satisfied are you with the appearance of the public spaces within the building?

How satisfied are you with the artwork in or around the building?
Have you received any printed materials or read any informational signage that helps you interpret the form and meaning of the artwork?

- No: 13%
- Yes: 65%
- Don’t know: 15%
- Not applicable: 6%

N=62
2.13 **Conference and Training Rooms**

How satisfied are you with the availability of conference rooms when you need them?

How satisfied are you with the functionality of the conference and/or training rooms in the building?

N=63
2.15 General Comments

All things considered, how satisfied are you with your personal workspace?

Please estimate how your productivity is increased or decreased by the environmental conditions in this building (e.g. thermal, lighting, acoustics, cleanliness):

How satisfied are you with the building overall?

N=61

N=60
2.16 Operable Windows

How easy is it for you to open or close the window in your workspace?

Overall, how effective is opening your window in helping you stay comfortable?

To what degree does the building management encourage or discourage the use of operable windows?

How important is it for you to have an operable window in your workspace?
Of the reasons you checked above, which is the most common reason why you open your window(s) in your workspace in warm/hot weather.

In warm/hot weather, how often do you typically adjust your window?

Approximately how much time during the day is your window typically open?

Of the reasons you checked above, which is the most common reason why you close the window(s) in your workspace in warm/hot weather.

Who has access to open and close your window(s)?
Below is a list of reasons why someone might close a window. Please identify all the reasons why you close the window(s) in your workspace in warm/hot weather. (check all that apply)

- To feel cooler: 22%
- To feel warmer: 42%
- To reduce the air movement: 18%
- To keep out outdoor smells, dust or other pollution: 23%
- To keep out bugs: 6%
- To conserve energy: 55%
- To reduce outdoor noises: 30%
- For safety or security reasons: 31%
- The outdoor temperature is getting warmer than indoors: 47%
- A co-worker requests that you close the window: 11%
- Management requests that you close the window: 42%
- Other: 9%

Below is a list of reasons why someone might open a window. Please identify all the reasons why you open the window(s) in your workspace in warm/hot weather. (check all that apply)

- To feel cooler: 58%
- To feel warmer: 19%
- To increase the air movement: 73%
- To be out indoor smells, dust or other pollution: 30%
- To conserve energy: 40%
- To hear outdoor sounds: 19%
- To let in fresh air: 64%
- To experience the variety of the outdoor climate: 16%
- For nighttime cooling: 16%
- A co-worker requests that you open the window: 23%
- Management requests that you open the window: 16%
- Other: 11%
2.17 Personal Workspace Adjustability

If it is difficult for you to use the window in your workspace, what factors contribute to this problem? (check all that apply)
2.18 **Personal Workspace Description**

Which of the following best describes your personal workspace?

- Enclosed office, private
  - 22%
- Enclosed office, shared with other people
  - 16%
- Cubicles with high partitions (about five or more feet high)
  - 16%
- Cubicles with low partitions (lower than five feet high)
  - 38%
- Work space in open office with no partitions (jammed desk)
  - 10%
- Other
  - 0%

N=63
2.19 **Personal Workspace Location**

**On which floor is your workspace located?**

- 2nd floor: 26%
- 1st floor: 20%
- 2nd floor: 16%
- 3rd floor: 26%
- 4th floor: 0%
- 5th floor: 2%

**In which area of the building is your workspace located?**

- East: 26%
- South: 9%
- West: 31%
- Core: 3%
- North: 23%
- Don't know: 5%

**To which direction do the windows closest to your workspace face?**

- North: 42%
- East: 11%
- South: 28%
- West: 11%
- No windows: 0%
- Don't know: 6%

**Are you near a window (within 15 feet)?**

- Yes: 91%
- No: 5%

**Are you near an exterior wall (within 15 feet)?**

- Yes: 91%
- No: 5%
3.1 Background

How many years have you worked in this building?

- Less than 1 year: 10%  
- 1-2 years: 27%  
- 3-4 years: 3%  
- More than 5 years: 9%

N=63

In a typical week, how many hours do you spend in your workspace?

- 10 or less: 3%  
- 11-30: 24%  
- More than 30: 73%

N=63

How would you describe the work you do?

- Administrative support: 19%  
- Technical: 37%  
- Professional: 40%  
- Managerial/Supervisory: 13%  
- Other: 2%

N=63

How long have you been working at your present workspace?

- Less than 3 months: 8%  
- 3-6 months: 8%  
- 7-12 months: 65%  
- More than 1 year: 19%

N=63

What is your department?

- Energy: 21%  
- Commission: 11%  
- Windows: 10%  
- Administration: 16%  
- Design: 8%  
- Canada Green BICO: 2%  
- Green Slim: 2%  
- Green Group: 32%

N=63